



CONSENT AND CAPACITY
BOARD

*Office of the Honourable
Edward Ormston.*

July 31, 2007

The Honourable George Smitherman
Minister of Health and Long-Term Care
80 Grosvenor Street
10th Floor Hepburn Block
Toronto, ON M7A 2C4

Dear Minister:

Re: Consent and Capacity Board Annual Report for 2006-2007

I respectfully submit the 2006/2007 Annual Report of the Consent and Capacity Board pursuant to the Management Board of Cabinet Directive on Agency Establishment and Accountability.

Yours sincerely,

The Honourable
Justice Edward F. Ormston
Chairman

Consent and Capacity Board

Annual Report 2006/2007

(Fiscal Period – April 1, 2006 to March 31, 2007)



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OVERVIEW AND JURISDICTION OF THE CONSENT AND CAPACITY BOARD

The Consent and Capacity Board (CCB) is an independent tribunal with a mandate to adjudicate on matters of capacity, consent, civil committal, substitute decision-making and other issues affecting the health care community, the Ministry of Health and Long-Term Care, and other government agencies.

The Consent and Capacity Board is responsible for adjudicating on questions of paramount importance to the community, including:

- Public safety - mentally ill people who may be at risk to cause harm to self or other persons as a result of mental disorder, and
- Abuse - mentally ill people who may be subject to financial, physical or psychological abuse.

The Consent and Capacity Board meets its legislative obligations by:

- adjudicating consistently and in a timely fashion;
- issuing high-quality decisions and reasons of Decision, and
- creating an environment of respect for the system and the tribunal and those who interact with it.

The work of the Consent and Capacity Board is internationally recognized and respected, in part because of these factors.

Over 80 percent of applications to the Consent and Capacity Board involve a review under the *Mental Health Act* of a person's involuntary status in a psychiatric facility, or a review under the *Health Care Consent Act* of a person's capacity to consent to or refuse treatment.

Jurisdiction of the Consent and Capacity Board

The Board is responsible for holding hearings and making decisions on matters in which four elements are paramount:

1. The safety of the individual - incapacitated or mentally ill people can be easily abused physically or psychologically, and can sometimes cause harm to themselves, intentionally or unintentionally;
2. The interests of the community - confinement and/or treatment are sometimes necessary for individuals who are likely at risk to cause harm to self or other persons as a result of mental disorder;
3. Dignity and autonomy of the individual - liberty and the right to choose where one will live, whether to take treatment and if so, the nature of such treatment, and how to manage one's property and finances, and
4. The right of a person to have treatment when required.

The Board's authority to hold hearings arises under the following legislation:

Health Care Consent Act

- Review of capacity to consent to treatment, admission to a care facility or a personal assistance service;
- Consideration of the appointment of a representative to make decisions for an incapable person with respect to treatment, admission to a care facility or a personal assistance service;
- Consideration of a request to amend or terminate the appointment of a representative;
- Review of a decision to admit an incapable person to a hospital, psychiatric facility, nursing home or home for the aged for the purpose of treatment;
- Consideration of a request from a substitute decision-maker for authority to depart from prior capable wishes;
- Review of a substitute decision-maker's compliance with the rules for substitute decision-makers, and
- Giving directions to parties and substitute decision-makers on issues of treatment, admission to care facilities and personal assistance services.

Mental Health Act

- Review of involuntary status (i.e., civil committal);
- Review of a Community Treatment Order;
- Review of whether a young person (aged 12 - 15) requires observation, care and treatment in a psychiatric facility, and
- Review of a finding of incapacity to manage property.

Substitute Decisions Act

- Review of a finding of incapacity to manage property.

Personal Health Information Protection Act

- Review of a finding of incapacity to consent to the collection, use or disclosure of personal health information;
- Consideration of the appointment of a representative for a person incapable to consent to the collection, use or disclosure of personal health information, and
- Review of a substitute decision-maker's compliance with the rules for substitute decision-making.

ORGANIZATION OF THE CONSENT AND CAPACITY BOARD

The Board is an independent adjudicative tribunal created under the *Health Care Consent Act* and with jurisdiction under that Act, the *Mental Health Act*, the *Substitute Decisions Act* and the *Personal Health Information Protection Act*.

Members of the Consent and Capacity Board are appointed by an Order-in-Council, usually for a 3-year term. Currently, the Board has 142 appointed members. In addition to the Chair, Board members include 55 Lawyers, 49 Psychiatrists, and 38 Public Members. In 2006/2007, there were 31 new appointees to the Board, and 24 re-appointments of existing Board members. The Board has a staff complement of 16 public servants and a fee-for-service legal counsel who support the work of the Board members.

The Consent and Capacity Board is an expert tribunal. A lawyer, a psychiatrist, and a public member sit on panels considering cases involving the deprivation of an individual's liberty. As a quasi-judicial body, the Board maintains an arm's length relationship with the Ministry of Health and Long-Term Care, and receives administrative services and support through the Corporate and Direct Services Division. The Board functions under statutory requirements and a Memorandum of Understanding between the Chair of the Consent and Capacity Board, and the Minister and Deputy Minister of Health.

PERFORMANCE MEASURES

The *Health Care Consent Act, 1996*, sets out three legislated performance measures for the CCB:

1. A hearing is to begin within seven (7) days from the receipt of an application by the Board;
2. The Board must issue its Decision within one day of the end of the hearing, and
3. Upon the request of a party, the Board must issue written Reasons for its Decision, within two business days of receiving such a request.

The Board holds hearings across the province. Most hearings are held in psychiatric facilities, but hearings to review an individual's capacity to make their own treatment decisions or to manage their assets, etc. may be held in long-term care facilities, private homes, or any other venue. The seven-day deadline to schedule a hearing, which involves the assignment of a hearing panel, synchronizing the schedules of the applicant's counsel, health care practitioner and other parties required at the hearing, presents a significant logistical challenge that is unique to the Consent and Capacity Board..

The Board has worked very hard to consistently meet the legislative requirements set out above. Particularly challenging is the time requirement for delivering Reasons for Decision (i.e., two business days). To ensure that Reasons for Decision are delivered in a timely manner, the Board has implemented an electronic system for monitoring requests and for producing Reasons for Decision. The Board also endeavours to ensure that Board members with a high number of requests for Reasons for Decision are relieved of their hearing work until the outstanding Reasons for Decision have been drafted and released.

The Board submits a Business Plan to the Minister of Health and Long-Term Care as required under the *Management Board of Cabinet Directive on Agency Establishment and Accountability*.

PROGRESS

Over the past year, the CCB focus has been directed toward strategic planning, stakeholder outreach, and the professional development of Board members.

In September 2006, the Chair initiated a process to obtain feedback from key stakeholders regarding its performance and possible opportunities for improvement. This outreach activity was followed by a one-day planning session for Board members, staff, and key stakeholders in November 2006, and the establishment of a Strategic Planning Advisory Committee to support the Chair and to help guide the planning process (January 2007).

In addition, in February 2007, the Strategic Planning Advisory Committee established a number of Standing Committees to coordinate the completion of a range of projects which would enhance the operation of the Board.

The Board has reviewed its current operations, and has established the following Standing Committees to coordinate the delivery of a range of training, operational, and communication initiatives:

Public Education Committee

1. Develop an information video for physicians, the public, and other stakeholder groups.
2. Develop and implement criteria and a process for delivering public education activities.
3. Develop a Clinical Summary template for use by clinicians appearing before the Board.
4. Develop the curriculum and program for Regional Board Meetings and the Annual General Meeting.

Member Training and On-going Quality Assurance Committee

1. Deliver classroom training for new Board members.
2. Develop a process for the assessment of the performance of Board members and to ensure the consistent application of Board *Rules of Practice*.
3. Develop a Mentoring process for Board members to reinforce their professional development.
4. Deliver training initiatives to enhance the quality of presiding members' reason-writing.
5. Develop a complaints process for the Board.

Legislation Committee

1. Develop a list of proposed amendments to the Board's legislation and *Rules of Practice*.

Operations Committee

1. Develop single-point contacts and positive working relationships with hospitals and institutions throughout the province.
2. Improve the data collection and assessment process to reinforce the capacity of the Board to evaluate its performance.
3. Establish video conferencing as a standard operating practice for Board hearings.

Board and Bar Committee

1. Establish and maintain on-going positive relationships with legal stakeholder groups to address issues of mutual interest.

BOARD MEMBERS' TRAINING AND PROFESSIONAL DEVELOPMENT

Board members must operate at the highest level of skill and training to ensure that errors do not occur. As such, member training is a priority for the Board.

The Board has an intensive in-house training program and training protocol whereby new members participate in a two-day classroom training program, taught by more experienced senior members. New members also observe a series of hearings and participate in training panels before being allowed to sit on hearing panels. This is intended to ensure a high level of professional skill on the part of each member.

On-going professional development is also required to enhance the calibre of Board members. In December 2006, the Board held an Annual General Meeting for all members which was dedicated to continued education and training. Board members received educational materials and participated in small group exercises which were developed to enhance their understanding of the medico-legal issues they experience at hearings.

Regional Meetings

The Board held a series of cross sector (i.e., sessions involving Lawyers, Psychiatrists, and Public members) Regional Meetings for its Board members to provide an opportunity for information exchange and learning. These Regional Meetings were planned by local Board members, and addressed a broad range of administrative, legislative, and operational learning objectives.

Annual General Meeting

The 2006 Annual General Meeting was developed in an effort to provide education and learning opportunities for Board members. The feedback obtained from Board members, guests, speakers and staff indicates that the 2006 Annual General Meeting was effective in achieving its learning objectives, particularly those pertaining to legislative interpretation and clinical treatment. In addition, the feedback from participants indicates that cross sector sessions (i.e., sessions involving Lawyers, Psychiatrists, and Public members) were the most effective in terms of information exchange.

LEGAL DEVELOPMENTS AND BOARD'S DECISION AND HEARINGS

The Board's work also requires that lawyer members, who chair the hearing panels and are charged with the task of Reason writing, produce high-quality

Reasons for Decision. In March 2006, the Board hosted a professional development day for lawyer members which included a workshop on Reason writing and a discussion of significant legal issues. Similar meetings for public and psychiatrist members were held in May 2006 and June 2006, respectively.

Mandatory Blood Testing Act, 2006

The Board has been involved in the development of policy, process, and regulations regarding the newly enacted *Mandatory Blood Testing Act, 2006 (MBTA)*. Under that legislation, a person who comes into contact with another's bodily substance may apply to the Board to determine if the individual should be ordered to provide a blood sample for analysis for viruses causing certain communicable diseases. In February 2007, the Board facilitated the training of a core group of members regarding their roles and responsibilities under the MBTA.

APPOINTMENTS/REAPPOINTMENTS

The CCB has implemented a new process for recruiting/interviewing, tracking, and recommending the appointment and/or reappointment of Board members. The new process ensures that the Board recruits and maintains a high-quality calibre of members.

HEARINGS AND SCHEDULING

A number of CCB Procedural Guidelines were introduced in 2006-07 including:

- Guideline for Issuing Reasons and Decisions;
- Guideline for Issuing Orders for the Public Guardian and Trustee (i.e., ordering counsel);
- Policy on writing and submitting dissents;
- Guidelines for returning Hearing Exhibits and Other Documents;
- Guidelines for Convening Electronic Hearings;
- Procedures for New Member Training Panels, and
- Policy for Handling Personal Information.

As well, a working group comprised of Board members and staff examined the use of video conferencing for Board hearings, and made recommendations for the use of video conferencing. These recommendations have been approved by the Chair and, as a consequence, the Board will undertake a pilot project using this technology for hearings to determine its cost-effectiveness.

ADMINISTRATION AND OPERATIONS

The Consent and Capacity Board as an organization has made significant progress over the past 12 months in a number of key areas.

Budget

In 2006/2007, the Consent and Capacity Board received a budget allocation of \$4,903.05 million, including \$4,198.1 million (ODOE). This budgetary allocation represents an increase of \$480.7 thousand dollars for ODOE over the previous fiscal year.

This budgetary allocation is insufficient to address current operating levels. Moreover, our employee base is composed primarily of contract employees, since the Board has not been funded sufficiently to establish the necessary staffing complement.

The Board will continue to review all aspects of its operations to enhance administrative efficiencies and to implement cost-savings or cost-avoidance strategies, as appropriate.

Staffing

The existing staffing arrangements undermine staff morale. More precisely, the lack of sufficient funded positions and the associated inability of the Board to provide permanent employment opportunities and job security to its employees creates an environment of uncertainty for staff and management alike. Over the next year, the Board will approach the Ministry to review this issue.

Caseload

Case management data from the past 3 years demonstrate an average increase of approximately 8 percent in the number of hearings that are scheduled and it is expected that the caseload will continue to increase by approximately 5 percent per year (i.e., approximately 200 - 300 additional hearings/year). In addition, the Board anticipates an increase in the number of Community Treatment Order and long-term care placement hearings. These hearings are lengthier, more complex and, consequently, more costly.

Per Diem Increase

The increase in per diem rates which was undertaken in September 2006 has generated a budgetary pressure for the Board, particularly in light of its mid-year introduction, and because of the progressive increase in the number of hearings undertaken by the Board.

Case Management Database

The Board's new Case Management Database went "live" in April 2006. The new system tracks the progress of all the applications the Board receives, from start to finish. The system has helped streamline the scheduling process and produces high-quality statistics and reports.

The case management database is constantly evolving. The database will be designed to capture additional data points (i.e., average length of hearing) that will assist the Board with policy development, financial management, and workload distribution functions. Eventually the Case Management Database will capture financial and appeal data points so that the entire function of the Board can be accessed through one system.

APPEALS - CCB

<u>Type of Court Dispositions of CCB Appeals June 2003 - June 2007</u>	
Abandoned	37
Dismissed	22
Withdrawn	22
Allowed	6
N/A (no info or case not disposed)	120
Total	207

<u>Total Appeals Received by Year</u>	
2003	49
2004	37
2005	50
2006	49
2007	22
Total Appeals	207

CONSENT AND CAPACITY BOARD
LIST OF MEMBERS
(AS OF MARCH 31, 2007)

Prefix	First Name	Last Name	Date First Appointed	Date Current Term Expires
<u>Chair</u>				
Justice	Edward	Ormston	June 1, 2006	May 31, 2009
<u>Public Members</u>				
Mr.	Richard	Aaronson	August 01, 2003	July 31, 2009
Mr.	Robert	Adams	June 30, 2000	August 09, 2009
Ms.	Susan	Agranove	April 11, 2006	April 10, 2009
Ms.	Dell	Atlin	February 16, 2000	February 15, 2009
Mr.	David	Boothby	November 29, 2006	November 28, 2008
Mr.	Earl	Campbell	December 07, 2005	December 06, 2008
Mr.	Ram	Chopra	August 25, 2004	August 24, 2012
Ms.	Joanna	Cutaia-Beales	February 10, 2006	February 09, 2009
Ms.	Shirley	Dunn	February 03, 2006	February 02, 2009
Ms.	Dawn	Eccles	May 17, 2006	May 16, 2009
Mr.	Scott	Gale	November 10, 2005	November 09, 2008
Ms.	Sandra	Haluskay	March 23, 2006	March 22, 2009
Ms.	Mary	Heighington	March 23, 2006	March 22, 2009
Ms.	Connie	Holmes	August 10, 2006	August 09, 2009
Ms.	Judith	James	October 06, 1999	October 17, 2008
Ms.	Janice	Laking	July 11, 2001	October 04, 2012
Ms.	Heather	Lareau	April 26, 2006	April 25, 2009
Ms.	Barbara	Laskin	February 10, 2006	February 09, 2009
Ms.	Sandra	LeBlanc	October 26, 2005	October 25, 2008
Ms.	Linda	Leong	November 17, 2005	November 16, 2008
Mr.	Pierre	Lessard	May 28, 2003	May 27, 2009
Ms.	Nechita	Lim-King	March 07, 2007	March 06, 2009
Ms.	Judith	MacKenzie	October 06, 1999	October 17, 2008
Ms.	Joy	Martin	March 01, 2006	February 28, 2009
Ms.	Teresa	Michienzi	February 10, 2006	February 09, 2009
Ms.	Patricia	Muldowney-Brooks	February 03, 2006	February 02, 2009
Mr.	Takis	Pappas	October 02, 2002	October 25, 2008
Mr.	Panos	Petrides	April 11, 2006	April 10, 2008
Mr.	Paul	Philion	December 18, 2001	December 17, 2007
Ms.	Judith	Pousette	August 10, 2006	August 09, 2009
Mr.	Asif	Sherazi	December 07, 2005	December 06, 2008
Ms.	Jean	Smyth	February 10, 2006	February 09, 2009
Ms.	Lorraine	Steadman	February 03, 2006	February 02, 2009
Ms.	Jane	Stone	March 07, 2007	March 06, 2009
Mr.	Gary	Strang	September 24, 2003	September 23, 2009
Ms.	Elda	Thomas	March 23, 2005	March 22, 2008
Ms.	Joanne	Turner	September 06, 2006	September 05, 2008
Ms.	Debra	Waisglass-Bettel	October 26, 2005	October 25, 2008
<u>Legal Members</u>				
Mr.	Ramon	Andal	January 05, 2006	January 04, 2009
Mr.	Harold	Arkin	February 10, 2006	February 09, 2009

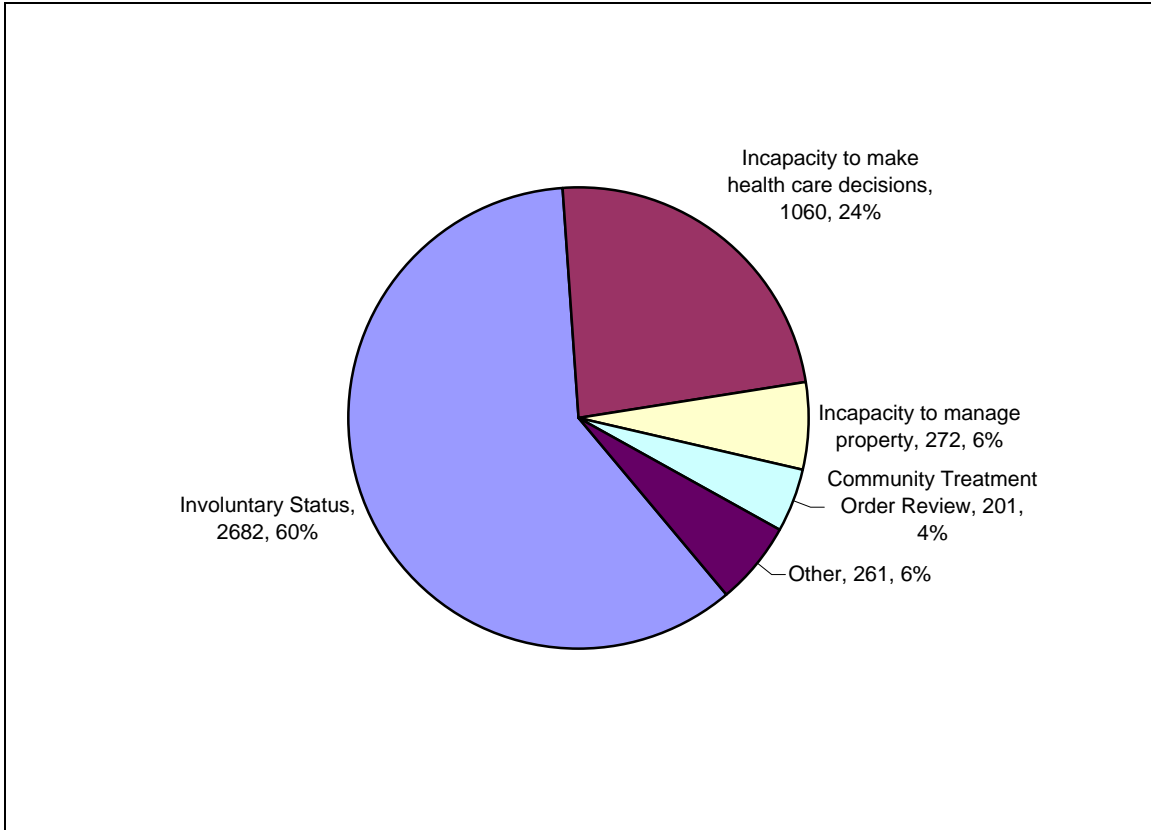
Prefix	First Name	Last Name	First Appointment Appointed	Date Current Term Expires
Mr.	Joseph	Baker	December 15, 2005	December 14, 2008
Ms.	June	Bell	September 06, 2006	September 05, 2008
Dr.	Rose-Gabrielle	Birba	June 28, 2006	June 27, 2009
Ms.	Florence	Boody-Hunter	July 31, 2001	November 16, 2007
Mr.	Philippe	Capelle	May 17, 1999	May 16, 2008
Mr.	Rickland	Carleton	November 21, 2001	November 20, 2007
Mr.	Theodore	Charuk	November 22, 2000	March 31, 2012
Mr.	Philip	Clay	October 16, 2002	October 25, 2008
Mr.	Bernard	Comiskey	November 02, 2005	November 01, 2008
Mr.	Douglas	Coo	April 11, 2006	April 10, 2009
Mr.	Paul	DeVillers	March 29, 2006	March 28, 2009
Mr.	Leonard	Feigman	November 03, 2004	November 02, 2007
Mr.	Douglas	Ferguson	May 12, 2004	May 11, 2012
Mr.	Normand	Forest	December 12, 2001	December 11, 2007
Ms.	Anne	Freed	April 11, 2006	April 10, 2009
Mr.	Stephen	Fuerth	December 01, 2004	November 30, 2007
Mr.	Joseph	Goldenberg	November 10, 2005	November 09, 2008
Mr.	Brook	Grant	March 23, 2005	March 22, 2008
Ms.	Mary	Hall	January 15, 2007	January 14, 2009
Mr.	Mark	Handelman	May 13, 1998	May 12, 2007
Ms.	Christine	Hart	March 07, 2007	March 06, 2009
Mr.	Michael	Hennessy	August 21, 2003	August 20, 2009
Mr.	Albert	Hubbard	July 04, 2001	July 03, 2012
Ms.	Judith	Jacob	April 03, 1995	April 02, 2012
Ms.	Carolyn	Jones	August 25, 2004	August 24, 2012
Ms.	Shayne	Kert	March 24, 2004	March 23, 2012
Mr.	Roger	Leclaire	February 21, 2007	February 21, 2009
Mr.	Patrick	LeSage	March 21, 2007	March 20, 2009
Ms.	Susan	Lightstone	February 21, 2007	February 20, 2009
Ms.	Karen	Lindsay-Skyner	April 03, 2002	July 20, 2008
Mr.	Ian	McTavish	June 01, 1986	April 02, 2008
Ms.	Sandra	Meyrick	March 26, 2003	March 25, 2009
Mr.	Patrick	Murphy	October 26, 2005	October 25, 2008
Mr.	Theodore	Nemetz	December 04, 1996	April 30, 2008
Mr.	Michael	Newman	October 21, 1998	October 20, 2009
Mr.	Alexander	Nicol	October 27, 1999	October 26, 2008
Hon.	John	O'Flynn	August 25, 2004	August 24, 2007
Ms.	Susan	Opler	November 21, 2001	November 20, 2007
Hon.	Edward F	Ormston	June 01, 2006	May 31, 2009
Ms.	Judith	Pascoe	May 04, 2005	May 03, 2008
Ms.	Bonnie	Pelletier-Maracle	April 11, 2006	April 10, 2009
Ms.	Judith	Potter	October 26, 2005	October 25, 2008
Ms.	Jill	Presser	March 29, 2006	March 28, 2009
Mr.	David	Ramsbottom	May 17, 1999	May 16, 2008
Mr.	Roger	Rowe	November 10, 2005	November 09, 2008
Mr.	Rajneesh	Sharda	February 27, 2002	April 05, 2008
Mr.	Bernard	Starkman	February 27, 2002	May 03, 2008
Mr.	Larry	Steady	March 24, 2004	March 23, 2012
Ms.	Colleen	Sylvester	August 25, 2004	August 24, 2007
Ms.	Julie	Taub	October 25, 2006	October 24, 2008
Ms.	Shirley	Wales	March 23, 2005	March 22, 2008
Mr.	Stephen	Wilks	January 15, 2007	January 14, 2009
Mr.	Eugene	Williams	January 05, 2006	January 04, 2009

Prefix	First Name	Last Name	First Appointment Appointed	Date Current Term Expires
<u>Psychiatrists</u>				
Dr.	Nural	Alam	January 13, 1999	January 12, 2008
Dr.	Federico	Allodi	February 21, 2001	April 19, 2008
Dr.	Rajiv	Bhatla	November 22, 2000	March 31, 2010
Dr.	Dominique	Bourget	June 22, 2006	June 21, 2009
Dr.	Donald	Braden	October 06, 1999	October 17, 2008
Dr.	Gary	Chaimowitz	July 04, 2001	July 03, 2012
Dr.	Ranjith	Chandrasena	June 01, 1986	April 02, 2009
Dr.	Yoland	Charbonneau	August 23, 1993	April 02, 2012
Dr.	Peter	Cook	July 04, 2001	July 03, 2012
Dr.	Andre	Cote	October 23, 1986	April 02, 2012
Dr.	Isabelle	Cote	June 30, 2000	June 29, 2009
Dr.	Raymond	Denson	January 03, 2003	January 02, 2008
Dr.	Jack	Ellis	August 10, 2006	August 09, 2009
Dr.	Robert	Fairbairn	March 01, 2006	February 28, 2009
Dr.	Joseph	Ferencz	January 15, 2007	January 14, 2009
Dr.	Russel	Fleming	June 05, 1996	June 04, 2009
Dr.	Alison	Freeland	May 30, 2006	May 29, 2009
Dr.	Wayne	Furlong	February 16, 2000	May 16, 2009
Dr.	Donald	Galbraith	January 13, 1994	April 02, 2009
Dr.	Joseph	Glaister	May 17, 1999	June 21, 2008
Dr.	Rami	Habib	December 21, 2006	December 20, 2008
Dr.	Tom	Hastings	December 06, 2006	December 05, 2008
Ms.	Alexandra	Heber	December 22, 2005	December 21, 2008
Dr.	Paul	Hoaken	January 22, 1987	April 02, 2012
Dr.	John	Johnson	July 23, 1993	April 02, 2012
Dr.	Ann	Jones	June 30, 2000	June 29, 2009
Dr.	Peter	Kelly	February 16, 2000	February 15, 2009
Dr.	William	Komer	December 18, 2001	December 17, 2007
Dr.	Stephen	List	May 03, 2006	May 02, 2009
Dr.	Eric	MacLeod	June 06, 1968	April 02, 2012
Dr.	William	Maley	February 06, 2002	February 05, 2008
Dr.	Rahul	Manchanda	June 17, 1993	April 02, 2009
Dr.	Paul	Max	June 30, 2000	August 09, 2009
Dr.	Helen	Meier	June 01, 1986	April 02, 2009
Dr.	Derek	Pallandi	November 15, 2006	November 14, 2008
Dr.	John	Pelletier	October 02, 2002	November 01, 2008
Dr.	Emmanuel	Persad	March 24, 2004	March 23, 2012
Dr.	Quentin	Rae-Grant	June 05, 1996	June 04, 2009
Dr.	Vivian	Rakoff	August 25, 2004	August 24, 2012
Dr.	Robert	Sheppard	January 27, 2005	January 26, 2008
Dr.	Gerald	Shugar	July 04, 2001	July 03, 2012
Dr.	Marvin	Silverman	July 11, 1990	April 02, 2012
Dr.	Cameron	Stevenson	June 05, 1996	June 04, 2007
Dr.	William	Surphlis	July 04, 2001	July 03, 2012
Dr.	Michele	Tremblay	November 20, 1992	April 02, 2012
Dr.	Zohar	Waisman	November 15, 2006	November 14, 2008
Dr.	James	Wilkes	July 04, 2001	July 03, 2012
Dr.	Si-Ann	Woods	February 21, 2007	February 21, 2009
Dr.	Leslie	Wright	July 04, 2001	July 03, 2012

STAFF OF THE CONSENT AND CAPACITY BOARD
(AS OF MARCH 31, 2006)

Prefix	First Name	Last Name	Position
Justice	Edward	Ormston	Chair
Mr.	Joaquin	Zuckerberg	Board Counsel
Mr.	Peter	Hoy	Registrar
Ms.	Lorissa	Sciarra	Deputy Registrar
Ms.	Janet	Martell	(A) Executive Assistant
Ms.	Janet	Martell	Coordinator, Business Operations
Ms.	Margaret	James	Administrative Officer
Ms.	Saskia	Mulders	Financial Assistant
Ms.	Nisha	Charles	Secretary
Ms.	Juan	Lopez	Case Management Coordinator
Ms.	Kareen	Afarian	Case Coordinator
Mr.	Michael	Blakely	Case Coordinator
Ms.	Rosa	Cirillo	Case Coordinator
Ms.	Paula	Cabral	Case Coordinator
Ms.	Andrea	Ramdeo	Case Coordinator
Mr.	Alan	Bedassee	Case Coordinator
Ms.	Tanjila	Rahman	Intake/Inquiry Officer
Ms.	Angela	Moore	Records Officer

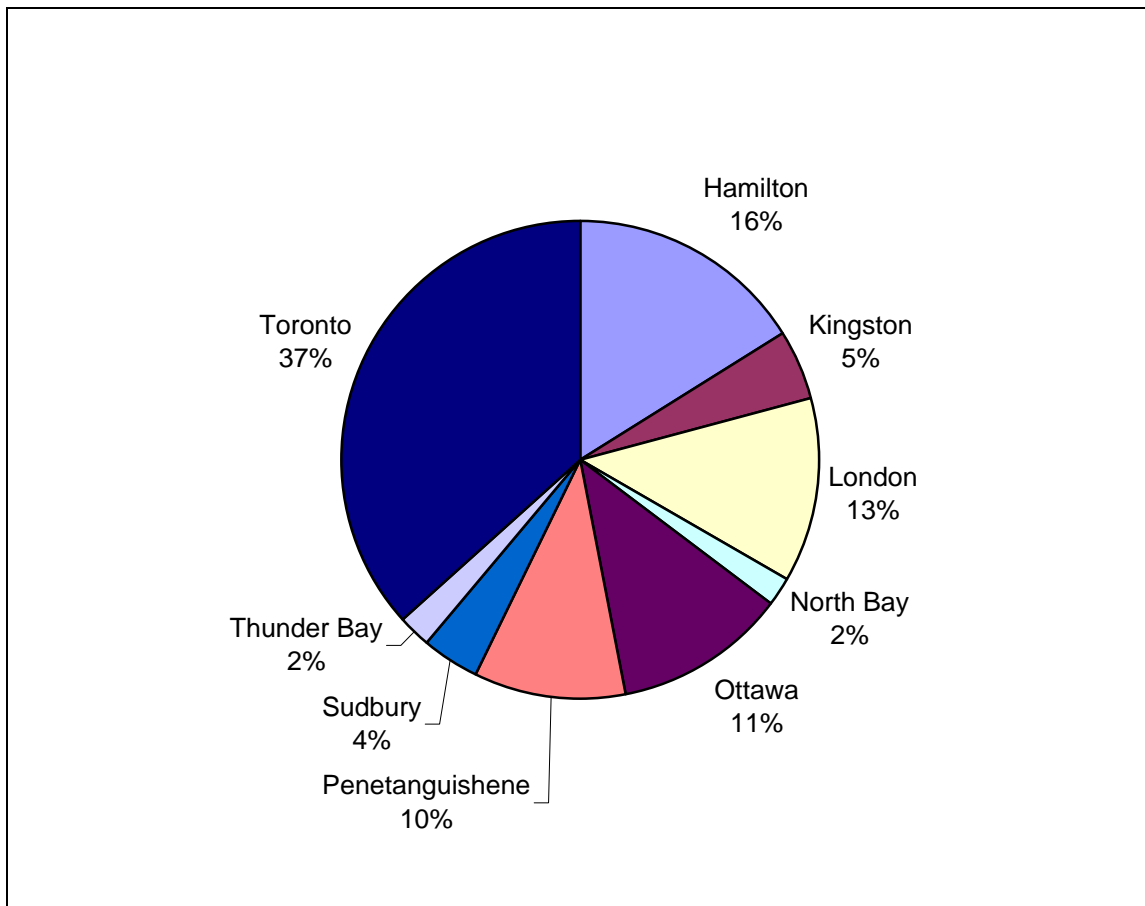
**Breakdown by Application Type
2006 / 2007 Fiscal Year**



APPLICATION AND HEARING TOTALS

2002/2003		2003/2004		2004/2005		2005/2006		2006/2007	
Apps	Hearings	Apps	Hearings	Apps	Hearings	Apps	Hearings	Apps	Hearings
3715	1920	4149	2022	4282	2221	4595	2377	4476	2768
Increase Per year		11.7%	3.7%	3.2%	9.8%	7.3%	7.0%	-2.5%	16.4%

Regional Breakdown of Hearings Convened (%) 2006 / 2007 Fiscal Year



Financial Expenditure Report (April 1, 2006 to March 31, 2007)

	<u>Internal Allocation</u>	<u>Actual Expenditures</u>	<u>Surplus (Deficit)</u>
<u>DIRECT OPERATING EXPENSE</u>			
Salaries and Wages	627,300	908,333	(\$281,033)
Benefits	78,100	107,990	(\$29,890)
<hr/>			
Subtotal	\$705,400	\$1,016,323	(\$310,923)
<hr/>			
<u>OTHER DIRECT OPERATING EXPENSES</u>			
Transportation and Communications	247,800	557,405	(\$309,605)
Services	3,674,900	3,941,378	(\$266,478)
Supplies and Equipment	275,400	51,462	\$223,938
<hr/>			
Subtotal	\$4,198,100	\$4,550,245	(\$352,145)
<hr/>			
TOTAL OPERATING EXPENSES	<u>\$4,903,500</u>	<u>\$5,566,568</u>	<u>(\$663,068)</u>